

3.4.1: The Institution ensures implementation of its stated Code of Ethics for research. The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:

- 1. Inclusion of research ethics in the research methodology course work**
- 2. Presence of institutional Ethics committee (Animal, Chemical, Bio-ethics etc.)**
- 3. Plagiarism check through software**
- 4. Research Advisory Committee**

Response:

Constitution of the ethics committee and its proceedings as approved by the appropriate body

3.4.1 (2) Research Development Cell- Composition (proof for Research Ethicscommittee & Research Advisory Committee)



PRESTIGE INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR
AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A'

RESEARCH DEVELOPMENT CELL


Department: (All Departments)

Composition of Cell

Prof. (Dr.) Nishant Joshi, Chairman RD Cell, PIMRG
Prof. Garima Mathur- Coordinator
Prof. Navita Nathani- Member
Prof. Tarika Singh- Member
Dr. Nitin Paharia- Member

Functions & Responsibilities

- **Encouraging Ethical Practices in Research** - The cell encourages ethical practices through the usage of antiplagiarism software for faculty publications & student's assignments. The cell also organized a workshop on "Identification of Fake/Predatory Journals" to provide insight about the unethical practices going on in the area of publications.
- **Encouraging faculty members for publications**- The faculty members are communicated regarding various publication opportunities.
- **Encouraging other Research Activities**- Faculty members are informed and encouraged for participation in various conferences and workshops. Additionally, they are also encouraged to organize such programs.
- **Reviewing the faculty publications for Payment of Incentives**- Faculty members are required to submit the complete details for publications along with publication links. The members of the cell evaluate the publications and recommend the incentives for all those papers published as per Research Policy Guidelines.


Approved by:
Director
Prof. (Dr.) Nishant Joshi
Prestige Institute of Management
& Research, Gwalior (M.P.)

Minutes of Meeting

Name of Organization: Prestige Institute of Management & Research, Gwalior

Purpose of Meeting: Review of Research Policy

Date/ Time: 6 April, 2021

Chair: Dr. Nishant Joshi

In Attendance: Dr. Garima Mathur (Co-ordinator)

Dr. Navita Nathani (Member)

Dr. Tarika Singh (Member)

Sr. Asst. Prof. Nitin Paharia (Member)

Agenda/Meeting: To discuss about the amendments to be made in Research Policy.

Discussion:

1. Discussion on the minutes of last meeting.
2. To make changes in the existing structure of the cell.
3. To evaluate existing policy and make amendments, if required.
4. To include statements for following ethical practices in research publication.
5. To invite research publications of faculty members on various platforms for payment.
6. To encourage faculty members to participate more in international conferences.
7. Encouraging faculty members to publish more in Scopus and Web of Science listed journals.
8. Encouraging faculty members to work on research papers collaboratively with faculty of other institutions.
9. To promote faculty members to apply for research projects or other grants on different platforms.
10. A discussion with faculty members to be held for deciding Research topics for the students Major Research Project in all specialization area as part of curriculum.


Dr. Garima Mathur
Coordinator- RDC

Minutes of Meeting

Name of Organization: Prestige Institute of Management & Research, Gwalior

Purpose of Meeting: Execution of payment of research incentive

Date/ Time: 4 January 2022

Chair: Dr. Nishant Joshi

In Attendance: Dr. Garima Mathur (Co-ordinator)

Dr. Navita Nathani (Member)

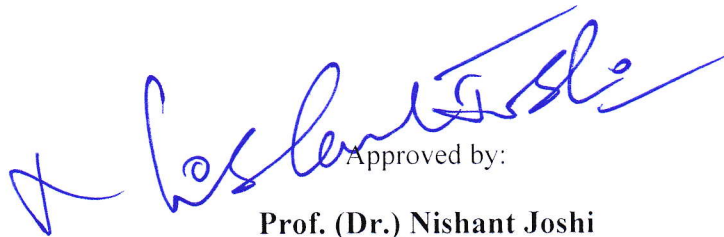
Dr. Tarika Singh (Member)

Sr. Asst. Prof. Nitin Paharia (Member)

Agenda/Meeting: To execute payment of research incentives.

Discussion:

1. Discussion on the minutes of last meeting.
2. To invite research publications of faculty members on various platforms for payment.
3. To promote faculty members to apply for research projects or other grants on different platforms.


Approved by:

Prof. (Dr.) Nishant Joshi

Director

Director
Prestige Institute of Management
& Research, Gwalior (M.P.)

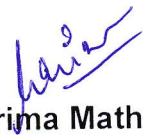
Action Taken Report

18/10/2022

Issue: Review Report on Research Development committee recommendations as on January 04, 2022.

Following actions were taken after meeting.

1. The documents for the payment of research incentives were evaluated and communicated to management. Faculty members received incentives.
2. Faculty members applied for ATAL-FDP, ICSSR etc. got a grant for ATAL FDP.


Dr. Garima Mathur
Coordinator- RDC

Minutes of Meeting

Name of Organization: Prestige Institute of Management & Research, Gwalior

Purpose of Meeting: Organize a workshop/Refresher Course for promoting Ethical research

Date/ Time: 9 February 2022

Chair: Dr. Nishant Joshi

In Attendance: Dr. Garima Mathur (Co-ordinator) 

Dr. Navita Nathani (Member) 

Dr. Tarika Singh (Member) 

Sr. Asst. Prof. Nitin Paharia (Member) 

Agenda/Meeting: To decide upon the organization of a workshop/Refresher Course for promoting Ethical research.

Discussion:

1. Discussion on the minutes of last meeting.
2. To discuss and decide the tentative duration and timings of Refresher Course.

Approved by: 

Prof. (Dr.) Nishant Joshi

Director

Director
Prestige Institute of Management
& Research, Gwalior (M.P.)

Action Taken Report

21/06/2022

Issue: Review Report on Research Development committee recommendations as on February 09, 2022.

Following actions were taken after meeting.

1. Refresher Course for faculty development was organized in May 2022.


Dr. Garima Mathur
Coordinator- RDC



Minutes of Meeting

Date of Meeting: 24.11.2022 **Time:** From 11:00 am to 12:00 pm **Venue:** Director's Office

Department: Research Development Cell (All Departments).

Meeting Chaired by: Prof. (Dr.) Nishant Joshi, Chairman RD Cell, PIMRG

Other Attendees: Kindly enclose a list of Members duly signed who have attended the meeting along with the circular of meeting.

Prof. Nishant Joshi- Chairman

Prof. Garima Mathur- Coordinator

Prof. Navita Nathani- Member

Prof. Tarika Singh- Member

Dr. Nitin Paharia- Member

Garima
Navita
Tarika
Nitin

Following/s is minutes of meeting:

Agenda	Discussion	Decision Taken	Remarks (If Any)
Discussion on creating Research & Ethics orientation among students & Faculty.	1. Research oriented workshop should be organized for students to make them understand the importance of being ethical by providing due credit to the authors. 2. The discussion held on the facilitating faculty members also for research through Research oriented event.	1. Workshops on Reference Manager, e-views and Jamovi to be organized for students. 2. An Editor's conclave to be organized to help faculty members understand what is expected by editors.	

Minutes of Meeting Prepared by: Dr. Garima Mathur, Coordinator- RD Cell

Sign: *Garima*

Name: **Dr. Garima Mathur, Coordinator- RD Cell**

Approved by: *Nishant Joshi*

Prof. (Dr.) Nishant Joshi
Director

Director
Prestige Institute of Management
& Research, Gwalior (M.P.)



Action Taken Report

16/02/2023

Issue: Review Report on Research Development committee recommendations as on February 16, 2023.

Following actions were taken after meeting.

1. For promoting ethical research Workshops for students was organized on Introduction to Mendeley.
2. To teach usage of Research software workshop on Jamovi and E-views was organized.
3. Editor's conclave was organized to help faculty members understand what is expected by editors.

Dr. Garima Mathur
Coordinator- RDC

Ethics Statements in Research Policy

Promoting Academic Integrity

PIMR, Gwalior strongly believes in authentic research and take all actions to stop growing menace of plagiarism and do everything possible to encourage its faculty to practice the value of academic integrity and set highest standards of academic integrity, yet it will not hesitate to impose sanctions against the wrong-doers to curb plagiarism in its institutions.

- Create greater awareness of the ethics and values of the academics as well as implications and consequences of plagiarism.
- Organize FDPs on 'Identify Fake & Predatory Journals' and also counsel faculty in the art of making right citations, referencing, paraphrasing, etc. In addition, periodically reinforce the principles of academic integrity in faculty council meetings.
- Promoting use of anti-plagiarism software.
- Encourage faculty to put all conference papers and books to be sent for publication to the rigor of anti-plagiarism testing and attach a declaration to that effect along with the paper before submission.
- Likewise, to ensure that all papers received for inclusion in the conferences and seminars organized in the Institute and also the papers received for consideration of publication in the Institute's Journal are put through the same rigor.
- On receipt of any complaint relating to suspicion of plagiarism, initiate an investigation and keep the Director informed on the developments. On the advice of the Director, the concerned

faculty must be given the opportunity to present their case to the committee. On completion of the investigation, the committee will submit to Director all the documents relating to the said paper along with its recommendations.

- Faculty members are also encouraged to apply for research projects.
- Teaching load will be reduced for the faculty members who get projects from Government/Non-Government recognized organizations.

*(Only limited by maximum academic leave)



Dr. Nishant Joshi

Director

Prestige International Journal of Management & IT- Sanchayan LINK: Publication Ethics mentioned on Institute's Journal Website

https://www.pjtm.com/sanchayan/publishing_ethics



The screenshot shows a web browser window with the URL www.pjtm.com/sanchayan/publishing_ethics. The page header features the logo of the Prestige Institute of Management & IT (PIMIT) and the journal title "Sanchayan PRESTIGE INTERNATIONAL JOURNAL OF MANAGEMENT & IT - SANCHAYAN". A navigation menu includes links for "About PIMG", "Review Policy", "Guidelines for Authors", "Editorial Board", "Old Issue", "Current Issue", "Call for Reviewers", "Subscription", and "Publication Ethics".

Publishing Ethics

Publisher Ethics and Publication Malpractice Statement

The journal follows a predefined ethical procedure for publication of manuscripts. In order to ensure high standards of publication the Prestige International Journal of Management & IT- Sanchayan follows best practices in terms of inviting, selecting and publishing. It is a peer reviewed journal and thus bears the responsibility of following ethical standards from all parties in stake. The journal does not tolerate any malpractices and to ascertain this, the journal outlines the duties and responsibilities of Editors, Associate Editors, Reviewers and Authors.

Duties and Responsibilities of Editors (Editor in Chief, Editor & Associate Editors)

1. **Publication decision** The Editor in Chief holds all the rights & responsibilities to accept, reject, or ask for modifications to the manuscript. The editors should ensure that they follow a fair system for evaluation of manuscripts. They should not evaluate manuscripts on the basis of ethnicity, caste, religion, gender etc. The editors should not reject any manuscript on account of suspicion alone. They should do so only with proper proof.

Others Links

- Google Scholar "Sanchayan"
- Proquest
- Publons

A "Show details" button is visible at the bottom right of the "Others Links" section.